	XBRL Excel Utility
1.	<u>Overview</u>
2.	Before you begin
3.	<u>Index</u>
4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

## 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governa

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload o Center Website (www.listing.bseindia.com) .

## 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and a
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your lo
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the Please first go through Enable Macro Manual attached with zip file.

	3. Index
1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
4	Meeting of BOD
5	Meeting of Committees
6	Related Party Transaction
7	Affirmation
8	Website
9	Annual Affirmation
10	Annual Affirmation Continue
11	Annexure III

## 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL bu

## 5. Steps for Filing Corporate Governance Repor

- **I. Fill up the data:** Navigate to each field of every section in the sheet to provide applic get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- **II. Validating Sheets:** Click on the **"Validate"** button to ensure that the sheet has befurnished in proper format. If there are some errors on the sheet, excel utility will prompt y
- **III. Validate All Sheets:** Click on the **"Home"** button. And then click on "Validate All S been properly filled and validated successfully. If there are some errors on the sheet, excel stop validation at the same time. After correction, once again follow the same procedure to

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- **IV. Generate XML:** Excel Utility will not allow you to generate XBRL/XML unless succ Now click on 'Generate XML'' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report's Excel Utility will allow you to generate Report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.
- **VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated t and upload generated xml file. On Upload screen provide the required information and brow

#### 6. Fill up the data in excel utility

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for gene
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed for
- 6. Select data from "Dropdown list" wherever applicable.
- 7. Adding Notes: Click on "Add Notes" button to add notes



## nce Report

of generated XBRL/XML file to BSE Listing

## above.

cal system.

1 Excel utility

e functionalities of Excel Utility works fine.

## **General Info**

Annexure I - Composition of BOD

<u>Annexure I - Composition of Committee</u>

**Annexure I - Meeting of BOD** 

<u>Annexure I - Meeting of Committees</u>

<u>Annexure I - Related Party Transaction</u>

<u>Annexure I - Affirmation</u>

Annexure II - Website

<u>Annexure II - Annual Affirmation</u>

**Annexure II - Annual Affirmation Continue** 

**Annexure III** 

Signatory Details
utton on Genenral information sheet.
t cable data in correct format. (Formats will
een properly filled and also data has been ou about the same.
Sheet" button to ensure that all sheets has utility will prompt you about the same and validate all sheets.
essful validation of all sheet is completed.
ate Report" to generate html report.
through Utility, login to BSE Listing Center se to select XML file and submit the XML.
erating XML.
s it is a mandatory field. urther for generating XML.

Home Validate Import XML

General information abo	ut company
Scrip code	526095
NSE Symbol	
MSEI Symbol	
ISIN	INE427E01027
Name of the entity	Ravileela Granites Limited
Date of start of financial year	01-04-2022
Date of end of financial year	31-03-2023
Reporting Quarter	Quarterly
Date of Report	31-12-2022
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Any other

Prev

Enter the quarter ended date only

Home Validate

			Disclosure of no	tes on composition
				Whether the listed
				Whether Ch
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN
	Add	Delete		
1	Mr	PARVAT SRINIVAS REDDY	APSPP0320D	00359139
2	Mrs	PARVATHA SAMANTHA REDDY	ADFPP4125P	00141961
3	Mr	SREERAMAKRISHNA GRANDHI	ABPPG2685K	06921031
4	Mr	MUSALIGARI MOHAN REDDY	ADNPM3559N	02525646
5	Mr	KONDURI NANDAKUMAR	AKMPK7436L	07080571

Prev

of board of directors explanatory	Add Notes	
l entity has a Regular Chairperson	No	
airperson is related to MD or CEO	No	
Category 1 of directors	Category 2 of directors	Category 3 of directors
Non-Executive - Non Independent		
Director	Not Applicable	
Executive Director	Not Applicable	
Non-Executive - Independent		
Director	Not Applicable	
Non-Executive - Independent		
Director	Not Applicable	
Non-Executive - Independent		
Director	Not Applicable	

		Disqualification of D
Date of Birth	Whether the director is disqualified?	Start Date of disqualification
20-08-1965	No	
18-12-1969	No	
26-07-1952	No	
19-06-1950	No	
24-09-1953	No	

	Annexure I	
Annexure	e I to be submitted by listed	l entity on quarterly basis
	I. Composition of Board	l of Directors
irectors under section 164 of the C	Companies Act, 2013	
End Date of disqualification	Details of disqualification	Current status
		Active

Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment
A		29-10-1991
A		21-05-2014
IA		23-05-2015
A		08-04-1996
IA A		24-01-2015

Date of Re- appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations
29-09-2022		274.00	2	0
30-09-2019		103.00	1	0
30-09-2020		91.00	4	4
30-09-2019		320.00	1	1
30-09-2020		95.00	1	1

Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN
0	0	
1	0	
5	1	
1	0	
2	2	

Notes for not providing DIN

Home

Validate

Note: Please enter DIN. After entering DIN, Name of Committee membe

## **Audit Committee Details**

Sr	DIN Number	Name of Committee members
1	07080571	KONDURI NANDAKUMAR
2	06921031	SREERAMAKRISHNA GRANDHI
3	02525646	MUSALIGARI MOHAN REDDY
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee membe

## Nomination and remuneration committee

Sr	DIN Number	Name of Committee members
1	07080571	KONDURI NANDAKUMAR
2	06921031	SREERAMAKRISHNA GRANDHI

3	02525646	MUSALIGARI MOHAN REDDY
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee membe

## Stakeholders Relationship Committee

Sr	DIN Number	Name of Committee members
1	07080571	KONDURI NANDAKUMAR
2	00141961	PARVATHA SAMANTHA REDDY
3	02525646	MUSALIGARI MOHAN REDDY
4		
5		
6		
7		
8		
9		
10		

Risk Management Committee	

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee membe

# **Corporate Social Responsibility Committee**

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Other Committee		
Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Prev

## Annexure 1

## **II. Composition of Committees**

Disclosure of notes on composition of committees explanatory

ers and Category 1 of Directors shall be prefilled automatically

## Whether the Audit Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Non-Executive - Independent Director	Member
Non-Executive - Independent Director	Member

## ers and Category 1 of Directors shall be prefilled automatically

## Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Non-Executive - Independent Director	Member

Member

## ers and Category 1 of Directors shall be prefilled automatically

Whether the Stakeholders Relationship Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Executive Director	Member
Non-Executive - Independent Director	Member

Whether the Risk Management Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors

ers and Category	v 1 of Directors	shall be prefilled	l automatically
a a catego.	, = 0. = 0000.0	onan we premie	. aatomaticany

Whether the Corporate Social Responsibility Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors

Name of other committee	Category 1 of directors

For this quarter kindly note the following points:

- 1. Date of Appointment and Date of Cessation (if appendiction of Appointment and Date of Cessation (if appendiction) and Date
- 2. Date of Appointment can be any day upto Septem
- 3. Date of Cessation must be for the current quarter to September 30,2022

Yes		
Date of Appointment	Date of Cessation	Remarks
30-09-2020		
30-09-2020		
30-09-2019		

Add Notes

Yes		
Data of Annaintment	Date of Constinu	Domonilos
Date of Appointment	Date of Cessation	Remarks
30-09-2020	Date of Cessation	кетагкѕ

30-09-2019	

Yes		
Date of Appointment	Date of Cessation	Remarks
30-09-2020		
14-08-2014		
30-09-2020		

Date of Appointment	Date of Cessation	Remarks

Date of Appointment	Date of Cessation	Remarks

Remarks

plicable) must be

ıber 30, 2022. only, i.e. July 1,2022

III.	III. Meeting of Board of Directors		
Disclosure of notes on meeting of board of directors explanatory			
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)  Maximum gap between any two consecutive (in number of days)		
Add Delete			
1	12-08-2022		
2	29-08-2022	16	
3	14-11-2022	76	
Prev			

<sup>\*</sup> to be filled in only for the current quarter meetings

## Annexure 1

## **Add Notes**

Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present*  (All directors including Independent Director)
	Yes	5	3
	Yes	5	3
	Yes	5	4

No. of Independent
Directors attending the meeting\*

nome validate	Home	Validate
---------------	------	----------

Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	
Add Delete				
1	Audit Committee	12-08-2022		
2	Audit Committee	29-08-2022	16	
3	Audit Committee	14-11-2022	76	
4	Committee	14-11-2022		

Prev

<sup>\*</sup> to be filled in only for the current quarter meetings

Annexure 1				
	IV. Meeting of Committees			
Disclosure o	of notes on meeting	of committees explanatory	Add Note	
Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	
		Yes	3	

es		
Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
2	2	0
2	2	0
2	2	0
3	2	0

V

Sr

1

2

3

Pre

## **Annexure 1**

## **Related Party Transactions**

## Subject

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

Disclosure of notes on related

Disclosure of notes of material transaction

Compliance status	If status is "No" details of non-compliance may be
(Yes/No/NA)	given here.
Yes	
NA	
Yes	
party transactions	Add Notes
with related party	Add Notes

VI

Sr

Pr

Sr

### **Annexure 1**

#### Affirmations

## Subject

The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

#### a. Audit Committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

### b. Nomination & remuneration committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

### c. Stakeholders relationship committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

## d. Risk management committee (applicable to the top 1000 listed entities)

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

This report and/or the report submitted in the previous quarter has been placed before Board of Directors.

Any comments/observations/advice of Board of Directors may be mentioned here:



Annexure 1		
Subject		
Name of signatory		
Designation		

# Compliance status (Yes/No) Yes Yes Yes Yes NA Yes Yes Yes **Add Notes**

Next

## **Compliance status**

KISHWAR FATIMA

Company Secretary and
Compliance Officer

Home

Validate

Signatory Details		
Name of signatory	KISHWAR FATIMA	
Designation of person	Company Secretary and Compliance Officer	
Place	HYDERABAD	
Date	17-01-2023	

Prev